

School Council Meeting

October 2, 2018

In attendance: Karen Seinen, Kerry Fegyverneki, Angela Lal, Lawrence Lal, Jody Beck, Stephanie Damery, Jodi Dombroski, Julianna Merritt, Kim Smith, Catherine Bennett, Tana Silva, Virginia Doucet, Wanda Coley, Sarah Healy, Jaqueline Martin, Aaron Martin, Elizabeth Vallecios Moran (17)

1. Called to order: Called to order at 7:00 p.m. by Julianna.
2. Code of Ethics: A copy of the School Council Code of Ethics was read out loud and passed around for review.
3. Additions/Deletions: Cross Country skis was added to New Business. For future meetings, please contact Julianna prior to the meeting date to inquire about being added to the agenda.
4. Adoption of Agenda: **Angela moves to accept the agenda as amended. Karen seconds. All in favour. Carried.**

5. Minutes:

The following amendments were made to the September School Council minutes.

Under #4 Minutes: It should read "passed with the majority" rather than "all in favour".

Under #5a Administrator's Reports Playground Zones and Outdoor Classroom: Added "Design and build of the outdoor classroom was based on the budget, rather than on a particular class size.

Under #5b Trustee's Report: Added "Provided in Sarah Healy's absence".

Under #5e School Council Business – Safe and Caring: added "Angela and Kim will remove and donate gifts that have not been chosen for several years".

Clarification to the September minutes was discussed as follows:

- The 50/50 raffle from last year raised \$4710.00. The winner of the raffle received \$2355.00. The school and School Council each received \$1177.00.
- The yearly budget for Safe and Caring is \$1500.00.
- Write-On Stationary was contacted regarding the quality of their binders. A binder with pockets is available for an additional \$2.00 per binder and an even higher quality binder is available for an additional cost of \$12.00 per binder. A refund for the cost of binders will be applied to next year's school supply purchase from Write-On Stationary for any current customer that was not satisfied with this year's binders, at their request.
- Bakin' Pizza was contacted about the possibility of providing a hot lunch during this school year, however, they have not yet responded. Quiznos was added to the list for this year.

Virginia moves to accept the minutes as amended. Angela seconds. All in favour. Carried.

6. Reports:

a) Administrator's Report:

i) PD Day Focus on October 5

The following is a summary of what OES teachers will be learning about on their PD Day.

- The day will begin with a session on Quality Learning Environments: Focus – A Culture of Wellness and Positive Classroom Culture. All teachers across NGPS will receive the same presentation.
- Teachers will have a webinar on RAZ Plus and set up their teacher site. RAZ Plus provides teachers access to a robust inventory of online literacy.
- Trauma Informed Practices at school

If parents are interested, they are welcome to request a snapshot of the information given at the PD session.

ii) Hour Zero Update

Hour Zero is a School Emergency Program. NGPS is working with Hour Zero to align the emergency response protocols across the division. The program is designed to also align with Emergency Service Providers. Hour Zero has a comprehensive website and the Hour Zero team will visit each NGPS site to develop the program. Parents will be kept informed as the School Emergency Program is developed.

iii) Budget and Enrollment Update

School boards are funded in K-9 by the number of students. As of September 30, OES had 483 students enrolled, including 5 PUF students in playschool. Administration will review the budget, once it is released, to see if they can address the number of students in grade 6 and 7.

iv) CTF Update

Last year was the first time grade 5/6 students were included in CTF at OES. This year, grade 5/6 students will be offered two CTF sessions that are one week long each. The first session will take place in October and the second will be in February. Due to the large number of students in CTF, Mr. MacEachran will also be teaching CTF for those two weeks, however, the topic for his session has yet to be determined. The other CTF sessions for grade 5/6 are as follows: Sewing/Big Ideas, Construction/Architecture, Escape Room, Weaving/Textiles, and Focus on the Outdoors/Athlete. The only change to the grade 7 CTF is that Woodworking will be an option, instead of World Wonders.

v) SPTI and PTP Parent Portal

Student Parent Teacher Interviews will be held on Wednesday, October 24 and Thursday, October 25 from 4:30-7:30 p.m. You can sign up for a time slot beginning on October 9. Information will come home with students that will describe how to log on to the School Interview website and the code required to make an appointment. All OES parents are encouraged to attend SPTIs and take the opportunity to share with their child's teacher. In addition, there will be a Power Teacher Pro and Parent Portal information session being offered during SPTIs for parents.

b) Trustee Report

- NGPS recognized and celebrated the achievements of retirees and staff at the 23rd Annual Recognition Evening in Whitecourt on September 28. The Board would like to

extend a heartfelt thank you to those honourees, as we truly value and appreciate their commitment to NGPS.

- The Board approved in full, the Hillside High School International Exchange Program to Finland, scheduled for October 8-12, 2018.
- The Board approved in principle, Fox Creek School participating in the Student's Exchange Program to Iceland, scheduled from November 3-11, 2018.
- On September 18, 2018, the NGPS Board met with members of the Lac Ste. Anne County council, providing opportunity to discuss and provide insight with our stakeholder partner on the challenges of Rural Education, overview of student enrolment statistics, and awareness of the Hour Zero Emergency Preparedness Planning. The meeting was a great opportunity for networking.
- The Board was provided a brief by the Director of Transportation on the 2018-2019 school transportation start up.

c) Treasurer's Report (presented by School Council Chair in the Treasurer's absence)

i) Monthly Treasurer's report

September Deposits	September Expenditures
\$3,466.00 Hot Lunch	\$556.52 Insurance
\$0.48 Interest	\$298.02 Tarmac Painting
	\$806.05 Safe and Caring Prizes
Total Deposits: \$3,466.48	Total Expenditures: \$1,660.59

The budget that was approved in June was reviewed and displayed for parents to see. An up-to-date balance of each area was asked to be available at each meeting.

The approved budget from June is as follows:

Safe and Caring \$1500.00

Staff Appreciation \$400.00

Bus Driver and Custodian Appreciation \$300.00

Parent Workshops \$1000.00

Liability Insurance \$600.00

PR \$300.00

Misc. School Council Expenses \$600.00

Tarmac Painting \$300.00

For next meeting we will need to add the \$1000.00 motioned in September to be spent on Cross Country skis, the \$1500.00 motioned last June to be spent on sports maintenance, and the \$3500.00 motioned at this meeting to be given to the school to subsidize field trips.

All future requests for payment need to be made to either Julianna or Sheila, who will then get a cheque from Pam and distribute.

Karen moves to accept the treasurer's report as presented. Virginia seconds. All in favour. Carried.

b) Fundraising Report

i) Fundraising Event

The Fundraising Committee held its first meeting and created a tentative schedule and set goals for the upcoming year. The schedule is as follows:

Sept.-raise money for Terry Fox and submit money to the Cancer Society

Oct-DFS Catalogue Fundraising

Nov/Dec. –Concert Basket Raffle (Concert dates are Dec. 11, 12 and 13)

March/May- Flowers

April-Bottle Drive

The goals set for the fundraising committee are as follows:

- become an established society by the end of the year

-to apply for a casino

-apply for some playground grants

-plan and implement four fundraisers

-Virginia has contacted Randy Lovich, the Director of Facility Services at NGPS, to gain information about where playground equipment can be placed and any companies that might be recommended.

-Virginia is completing the paperwork to get the license for the basket raffle.

-The basket raffle this year will be collecting monetary donations this year rather than donated items. The basket raffle committee will then take the money and purchase items for the baskets to raffle. Angela has contacted the Oil Kings to get a discount on tickets as a possible idea for the basket raffle. Angela will also contact companies to see if they will sponsor a basket for the raffle. A letter will go home to families at the end of October to provide information about the fundraiser.

The option of doing a WEM fundraiser was discussed, however, it was determined not to be the right option at this time due to the amount of money that needs to be paid up front. The next fundraising committee meeting will be held on October 25 at 1:00 p.m. and everyone is welcome.

Lawrence motions to allocate \$3500.00 to the school to subsidize field trips from fundraising. Karen seconds. Carried.

ii) School Supplies –no report given

iii) Grant Writing

The paperwork for the Rocks and Rings grant has been completed by Sheila and sent off. A big thank you to the Town of Onoway for their generous support. The students will make some thank you cards to show their appreciation to the Town and Sheila will deliver the cards. Rocks and Rings begins on October 12 until October 18. Students in grades 1-7 will take part three times and kindergarten classes will each get to take part once. A parent asked if the scheduled for Rocks and Rings could be shared and administration will get back to her.

iv) Monthly Meal

There will be hot lunch on October 10 and October 23 this month. Quiznos has been added to the hot lunch schedule for this year.

v) Spirit Wear

The Spirit Wear order forms have gone home and are due back on October 15. Some orders have already been received. Virginia will provide an updated report at the next meeting. Virginia has received an inventory list of the current stock, which will be used up to fill the new orders.

e) School Council Business

i) Bus Driver and Custodian Appreciation

Jodi will send administration some possible dates for the bus driver and custodian appreciation.

ii) Staff Appreciation

The date is set for May 3 and please see Julianna if you are interested in volunteering.

iii) Safe and Caring

Angela gave a presentation on the Safe and Caring program. Based on Angela's survey of grade 7 students, 47% of students receive a prize from the draw during their time at OES. Each prize ranges from \$10-20. There are 24 final prizes awarded and 80 monthly prizes given. Safe and Caring is recognized as a positive program within OES. Some teachers choose to compliment the School Council Safe and Caring program by also awarding daily, weekly, or monthly prizes for slips drawn in their classrooms. A spreadsheet will be developed to keep track of the winners of the Safe and Caring prize draw each month. The yearly budget for the Safe and Caring program will remain at \$1500.00 for this year.

iii) Parent Workshops

The School Council Purpose Workshop will be booked by Julianna. School Council will provide three possible dates and once the confirmed date is official then Julianna will let members know. The workshop is completely free and optional, however, any parents that are interested are encouraged to attend.

A few other ideas that came up as topics for other possible parent workshops are: grant writing, internet safety, anti-bullying, internet trends, school software/school communication tools (Remind, Dojo, etc.), Study Habits, Healthy Eating, Transitions to High School, Webs of Support, and Leadership and Empowerment.

In the future, when conducting a vote for School Council, Google voting is an option to ensure that each vote is anonymous.

OES also has an RCMP liaison officer that may cover some of the topics throughout the year and HOJA will be doing a performance in November, which has been arranged by Lac Ste. Anne FCSS for NGPS.

Karen suggested a workshop that she had recently attended called Managing Difficult Behaviours. The cost was \$150.00 per hour plus travel expenses.

Stephanie suggested that Media Smart can be accessed for webinars that may apply to topics useful for parents.

Wanda will gather some information about parent workshops and report back at the next meeting.

iv) Grade 7 Service Award – no report given.

v) Tarmac Painting – no report given.

vi) Terry Fox

The Terry Fox Run went very well and all of the volunteers were greatly appreciated. The Terry Fox donations are due on October 9 and Julianna will arrange to count the money and provide a total at the next meeting. The student in each class that raises the most money for Terry Fox will be given the opportunity to put a pie in the face of a volunteer teacher. A big thank you to Darel Lapachuk, who cooked all of the hot dogs that day.

vii) New Beginnings Social – no report given

viii) Sports Day – no report given.

6) New Business

a) Volunteer Form

Julianna will print off the School Council volunteer form and send home with students this week. A box will be added for parents to check off if they would like to continue receiving SC correspondence.

c) Elections

The Treasurer and Secretary positions remain vacant and open for nominations.

d) Cross Country Skis

Catherine and Jodi took 82 pairs of skis to Sport Chek in Spruce Grove to be waxed. Two additional pairs of skis will need to be taken to MEC for further repair. Once the skis have been waxed, they will be picked up and brought back to the school. Catherine is still negotiating the cost per set of skis for waxing.

Catherine would like to motion that the Canadian Tire money earned from Sport Chek for the ski waxing will go to Mrs. Moser for her Santa's Anonymous fundraiser. Virginia Seconds. All in favour. Carried.

7) Correspondence

There was no correspondence.

8) Adjournment: Julianna moves to adjourn the meeting at 8:41pm. Karen seconds. All in favour. Carried.