The administration and staff at OES are excited to announce that we can provide you with access via the internet to your child's attendance and grades. An Access ID and Password will be sent to you from the school.

To access this information you will need to follow these steps:

- 1. Open the internet browser on your computer.
- 2. PowerSchool
- 3. Click create account. Complete all fields including creating your own unique username and password. It is advisable that you keep your username and password secure and not share it with anyone else.
- 4. In the Link to Students Account field, type your Access ID and Access Password for each of your children exactly as they are printed below (both are case sensitive). You will receive a separate letter for each child.
- 5. View the information.
- 6. Remember to log off when you are finished.
- 7.Once you have set up your account, you are ready to download the free PowerSchool Mobile app onto your device. Open the App, and enter the District Code PSNT, followed by the username and password you created in your account setup.

You may track attendance and progress from any location that has internet access. If you do not have internet access, the public library has computers open to access your child's records. Please keep your passwords confidential so only you can access the information. Your account will remain available for as long as your child is enrolled in Northern Gateway Public Schools.

The Grades and Attendance tab will allow you to check assignments and scores (if applicable) by clicking on the blue grade across from a class. You can click the blue number under Absences to see the details of the dates your child has missed. To email the teacher a question or concern, please click the blue teacher's name link. The Grades History tab will show you the grades your child received in previous grading periods. The Teacher Comments tab is used to access current teacher comments for your student and the School Bulletin tab has current announcements for our school

If you have any questions regarding the use of PowerSchool please contact the school office at 780-967-5209